



Electronic Communications with Students by District Employees

A district employee may not contact a student individually through any electronic media. Teachers, and other approved employees, ("Employees") are permitted by the district to communicate with students through the use of electronic media, but only by including other students and parent(s), only within the scope of the Employee's professional responsibilities and only under the conditions enumerated below.

Facebook is completely prohibited, but an Employee may use Living Tree to set up a social networking page for his or her class or team that has information related to classwork, homework, and other school-related matters. Parents are encouraged to join or become a member of such a page.

Group instant or text messages to students are only allowed under the following conditions:

- 1. Employee received written permission from the student's parent (using District form below),
2. Content is directly related to school including extracurricular(s),
3. Message is directed to a group of students (no individual messages), and
4. Parent was given an opportunity (using District form below) to join messaging group.

For example, an Employee after receiving written parent permission, may communicate with all members of the band or all band officers, but not an individual band member. Parents are encouraged to require the Employee to include them on such electronic communications to any school groups their student(s) are members of.

In extraordinary situations, and after obtaining a parent's written permission, an Employee may communicate individually with a student, but only if the student's parent also receives all individual communications. Parent participation is not optional with regard to individual instant or text messages between Employees and students.

PARENT PERMISSION

Student Name: _____ Cell Phone No: _____.

Parent Name: _____ Cell Phone No: _____.

Group Instant or Text Messages

- 1. I give Irving ISD Employee, _____, permission to instant or text message my student as part of the following school group: _____.
2. _____ Initial if parent wishes to be include in all messages to this group.

Individual Instant or Text Messages

- 1. I give Irving ISD Employee, _____, permission to instant or text message my student directly. I understand that I am required to be included on all such messages.

Parent Signature

Date